

# LCCI-SPM DOUBLE CERTIFICATION

## Requisition for late application

Candidate Details in **BLOCK CAPITALS**:

Year of SPM exam: 20\_\_\_\_\_

Name: \_\_\_\_\_

NRIC No: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Post Code: \_\_\_\_\_ City / State: \_\_\_\_\_

Contact No: \_\_\_\_\_

Email: \_\_\_\_\_

Name of School: \_\_\_\_\_

Please select (√)	Code	LCCI Grade	Award Claimed
	1	Pass with Distinction	Level 2 Book-keeping and Accounts
	2	Pass with Merit	
	3	Pass	
	4	Pass with Distinction	Level 2 Book-keeping and Accounts (Bahasa Melayu)
	5	Pass with Merit	
	6	Pass	

**Instructions for completing this form:**

- Please submit your application directly to LCCI Malaysia office. The certificate will be sent to the mailing address you have stated in this form.
- Please enclose a photocopy of your SPM Result Slip and National Identity Card with this application form.
- Processing time: Approx. 2 months from date of receipt of the completed documents.
- Please send the administration fee together with this form. Administration Fee: **RM 97.00\* + RM 10.00(Postage & Handling). Total fees payable is RM 107.00\***

Payment mode: (Please tick √ where appropriate)

- Bank draft or Banker's Cheque payable to **LCCI INTERNATIONAL QUALIFICATIONS (MALAYSIA) SDN BHD**
- Direct Bank-in to LCCI Bank Account at HSBC or Maybank
  - 1) **HSBC 359-131224-101** or
  - 2) **MBB 5141-8735-4949**

\*\* For direct bank-in to HSBC or Maybank account, please submit a copy of the "bank-in slip" or remittance details for payment tracking.

**A search will be carried out on all requests but no guarantee can be given that these results will be available.**

**EDI USE ONLY**

<b>Date received</b>		<b>Receipt Number</b>	
<input type="checkbox"/> Cash/Cheque received	<input type="checkbox"/> Remittance	<b>Amount received</b>	

## About LCCI-SPM double certification

LCCI International Qualifications collaborates with the Ministry of Education Malaysia to provide double certification for SPM Principles of Accounting. In addition to the SPM Certificate, eligible students may apply for the LCCI Level 2 Certificate in Book-keeping and Accounts. Eligibility for the SPM double certification is indicated on your SPM result slip and your application should be submitted by 31<sup>st</sup> October in the year that your results are released.

## New late application procedures

We are please to announce that from December 2012, those who missed the 31<sup>st</sup> October closing date may still obtain the certificate at a special discounted rate of RM 97.00\* plus postage & handling. This is considerably lower than the stand alone LCCI IQ exam fee of RM 173.00\* for the Level 2 Book-keeping and Accounts.

This late application could be backdated to a maximum of 7 years only. This means that if you sat for your SPM in 2008 you should have applied for the LCCI-SPM double certificate, at a cost of RM 25.00, by 31<sup>st</sup> October 2009. However, if you missed the closing date, you may now apply as a late applicant before 31<sup>st</sup> October 2016 by producing the relevant supporting documents and the late application fees\*.

**\*The fees may vary from year to year.**